

NO SHOW POLICY FOR OFFICE VISITS

Effective date March 1, 2010

Due to increasing numbers of patients having scheduled office visits that they do not show for or cancel on that day, we are updating our **No Show / Same Day Cancellation Policy**.

Missed Well Visit/PE - \$70/per patient
Any Other Office Visit - \$40/per patient

To prevent this fee, the family must notify our office by 4 PM of the **prior regular business day** before the scheduled appointment. For example, a Monday appointment would need to be cancelled by Friday at 4 PM.

A missed well visit fee may be waived if we have an available appointment for you within the next few business days. The exact appointment date and time will be determined by our availability – almost exclusively in the morning. Please ask about the availability to avoid a charge. If you do reschedule and do not show at the rescheduled date AND time, you will be billed the fee.

Please note, we will attempt to call all patients four weeks, two weeks and two days before their scheduled appointment to remind them of their appointment. PLEASE MAKE SURE WE HAVE UP TO DATE PHONE NUMBERS. However, failure on our part to directly speak with you does not remove your obligation to know when your appointment is scheduled.

Please understand, we do not look to charge you. We want patients to show up for their scheduled appointments or give us enough notice to make that spot available for another patient.